## Don't Overpay Your Taxes: 5 Can't Miss



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CHRIS NEWMARKER

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It's tax time and whether they know it or not, small-business owners might be lea'
"Numerous businesses overpay their taxes every year by overlooking various tax officer who is president of Santa Ana, Calif.-based Landmark Tax Group.

In some cases, entrepreneurs simply aren't aware of the deductions available. In itemizing or complicated number crunching, habits that can be costly in the long

To save you headaches, money and time, we've reached out to our tax experts fc professional as the IRS' April 15 tax filing deadline approaches.

Business-related meals and entertainment. Eric Levenhagen, tax strategist and C found that costs for lunches, dinners and client-evenings out can easily run into tl business owners. Business owners often don't deduct the expenses because the related, and they don't save the receipts. Says Levenhagen, such events must in portion of the meeting needs to be taken up by business talk. So feel safe deduc service referral came from the meeting. "It has to be something substantial or sor Levenhagen said. Save the receipt (though a bank statement can work for meals note of the business-related purpose on it, or in a day planner or calendar, so you

Crunching car expenses the hard way. Sure, a business owner can go the easy standard mileage rate, which was 56.5 cents per mile in the 2013 tax year. But in clients save hundreds of extra dollars by dividing business-related miles by total। gasoline costs but all the actual expenses related to that vehicle, including car wi that is for the betterment of the vehicle." As with meal and entertainment expens tax record. Remember that miles driven from home to the office and back are not from home but don't claim a home office face a major disadvantage over mileage

Choosing the tougher path on the home office. This is the first tax-filing season deduction of $\$ 5$ per square foot, with a limit of $\$ 1,500$ for 300 square feet of hor CPA, suspects it is potentially possible for some to squeeze out thousands of ext which involves measuring the home office's square footage, dividing it by the hoI percentage to a host of home-related expenses from mortgage interest to utility I deduction using each method, and see which one has the most savings. Here's c claiming a portion of home depreciation could be stuck paying a "depreciation re road. Also make sure the home office really is a defined area where you regularl) kids also play video games won't cut it.

Remembering startup costs. Rosen finds new business owners don't often realiz
can be deducted once the business starts. "They have expenses that they incurrt Rosen said. These might include a continuing education course, a lunch with a fu a home office workhorse. Rosen says there is really no limit when it comes to hov business starts logging sales, those expenses from can be counted as deduction and the rest amortized over 15 years. (Note: If it is a computer or other previously fair-market value.) The hitch is that there needs to be adequate records. Auto rec recommends keeping a logbook in the car to ensure proper documentation. Crec show the $\$ 600$ charge at Best Buy was for a computer.

Don't forget employee expenses. The reimbursements you provide your own en especially true for expenses related to work such as gas, meals, hotel accommoc claim such a deduction, a business needs to have an "accountable plan" in whict actually business-related. Employees must substantiate their expenses within 60 is essential that business owners keep sufficient backup documentation [such as

To take even greater advantage, Levenhagen suggests business owners think in strategies that work not only now, but for where the business is going to be five s the best practices -- such as a system for saving receipts and recording deductib numbers," Levenhagen says. "Project it out four to five years."

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